

**Turning Point of Lehigh Valley
Board Meeting Minutes
February 7, 2017**

The regular meeting of Turning Point of Lehigh Valley, Inc.'s Board of Directors was held on Tuesday, February 7, 2017. There being a quorum present, the President being in the chair, and the Secretary being present, the meeting was called to order at 5:35pm.

ATTENDANCE:

Present: Charles Telese Joan Marcus Tom Domin
 Kris Rooney Keely Collins Alexis Kainz

Absent: Don Hayn Sharon Pratt

Staff Present: Lori Sywensky, Turning Point Executive Director
 Anne Mayer, Turning Point Executive Assistant

Approval of January 10, 2017 Board Meeting Minutes

The minutes of the January 10, 2017 meeting were distributed to members prior to this meeting. A motion to approve the minutes as presented was made by Joan Marcus and seconded by Charles Telese. The motion was passed unanimously.

Finance Committee Report

The Treasurer gave a report that included:

Fiscal Year-to-Date Statement of Activities
Fiscal Year-to-Date Statement of Financial Position

Charles Telese moved to approve these reports and Joan Marcus seconded the motion. It was approved unanimously.

Executive Director's Report

The Executive Director's report was distributed to members prior to the meeting and was placed on file. Ms. Sywensky added oral remarks to her report.

The new Board Member portal through the Turning Point website was demonstrated and a discussion followed regarding agency statistics viewed in the portal.

Committee Reports

Board Development Committee

Joan Marcus reported that the committee has met twice and also attended a luncheon organized by the Lehigh Valley Chamber of Commerce: *21st Century Nonprofit Board Development*. Joan explained that the committee is working on four aspects of board development: composition, recruitment, orientation, and training. Potential board members will be ranked according to diversity, demographics, and skill sets. She requested that the Executive Director provide some agency goals for the next Board meeting to facilitate the recruitment of new board members and provide direction. It was noted that PCADV requires that the Board is comprised of 51% women. Alexis suggested that potential board members volunteer for the agency initially, and that procedures for board recruitment would be helpful.

Board Policy Task Force

Keely Collins discussed that she would be meeting with the Executive Director first to prioritize policies for review, and then would meet with the committee.

Executive Committee Meeting

The next Executive Committee meeting will be arranged for the end of February prior to the next board meeting.

New Business

None

Old Business

Review of auditors, Riley & Co. invoicing for 2015-16 audit. Keely Collins advised that she would initiate an email vote to approve payment to Riley & Co., if needed before the next Board meeting.

Joan Marcus moved to close the meeting at 6:50p.m. Tom Domin seconded the motion and it was approved unanimously.



Charles Telese
Board Secretary