

**Executive Director's Report**  
**March 7, 2017**

*Asset Management:*

- As communicated via email last week, we had a fire at the Safe House around 2 AM on March 29<sup>th</sup>. It was started in the laundry room and is being investigated as arson. ProServ came in that day and began mitigating the water damage that resulted from the sprinkler system being activated. Fortunately, Adrian Shanker of Bradury Sullivan LGBT Community Center has graciously provided us two extra offices at his building, so we were able to quickly relocate all counseling services there. A report will be provided at the Board meeting.

*Development:*

- Grants:
  - Submitted a request to the Northampton County Medical Society for another year of funding to support activities of the Medical Advocate at Safe House.
  - Submitted a request to the Will Beitel Foundation for children's services.
- Fundraising:
  - Sent letters to past sponsors of Champagne & Chocolate requesting continued support toward general fund. Approximately \$1,000 received to date.
  - Approached by a possible donor who is interested in creating an irrevocable trust that names Turning Point as sole beneficiary. More details to follow.
  - Designing Mother's Day appeal; will go out mid-April.

*Organizational Management:*

- Reminder - Volunteer Appreciation for April 25th at Morgan's in South Whitehall...hope to see you all there!
- Installed new LSI phone system (on March 29<sup>th</sup> of all days...).
- Beginning work with auditors to resolve outstanding issues from last year's audit.
- In addition to the work being done with the Board Ad-hoc Policy Committee, updating Safe House and employee policies & procedures.

*Personnel:*

- Andrea Search accepted an offer to serve as Interim Director of Community Outreach, supervising the Outreach Coordinators, Volunteer Coordinator, & Medical Advocate.

- Cheryl Smith began on March 28<sup>th</sup> as a Senior Community Service Program employee. She will provide admin support three days a week. Two additional volunteers are also providing support as able.

*Advocacy:*

- With North Penn Legal Services, planning an event for October to recognize & engage members of the Bar Association in both counties.

*Programming Highlights:*

- Modified Court Advocate scheduling to ensure consistent coverage in both counties for all Temporary PFA hearings.
- Began a “Spring Into Healthy Eating” Cooking Class Series at the Safe House, with classes offered for residents by Second Harvest Cooking Matters, ShopRite, & LVHN